



THE CREATIVE AND PERFORMING ARTS SCHOOL

JOB DESCRIPTION

ACTING TUTOR SCREEN AND DIGITAL

We are seeking an inspirational individual to join our team as Acting Tutor for Screen. Our training is industry focused with passion, quality and rigour: underpinned with a combined emphasis on craft training, care and attention to individual student development, and the strong ensemble ethic shared by staff and students. It is an exciting time to join CAPAS at the start of its journey, with plans over the coming years for further new programmes and cross-School initiatives, all of which will share the CAPAS's commitment to inclusivity, representation and progressive practice.

Main Duties & Responsibilities

- To devise, deliver and oversee progressive, industry standard curriculum, screen productions and projects in Screen acting. Including providing schemes of work and lessons plans.
- To provide technical support to students and work effectively with the production team at the school.
- To ensure that teaching and projects are set within a clear, integrated and supportive framework for student progression, creative development and professional readiness.
- Ensure that all Screen teaching, assessment and feedback conform to agreed standards, academic regulations and quality assurance procedures.
- To devise and oversee a range of programme related Screen activities including self-tape practice, screen projects, productions, digital showcases and workshops. (In conjunction with the Industry Partner).
- To actively support the school's ethos and culture, maintaining a safe and respectful learning environment.
- To work collaboratively with other staff to ensure CAPAS's key strategic goals are embraced and achieved.
- To contribute to the auditioning and admissions process as required.
- To represent the school's internal and external activities through attendance at events, committees and relevant Boards.
- To be responsible for Health and Safety Policy in relation to the teaching and project activities of the post, with due regard to the wellbeing of students, staff and visitors.

To undertake any other duties that may reasonably be requested appropriate to the grade standards.

Essential

- Current professional experience of working in the screen industry.
- Experience of screen acting and/ or directing at an industry level.
- Experience of teaching screen acting.
- Experience of teaching screen acting.
- Experience of working with professional actors and other creatives.

- In depth knowledge and understanding of the screen industry, the roles involved, the production process across all departments, and industry expectations of the screen actor.
- Demonstrable experience of analysing scripts and genres, and of preparing a script for performance.
- Knowledge and experience of a wide range of acting techniques and repertoire.
- Proven experience of creating inclusive, representative and safe working environments.

Desirable

- An understanding of the cultural and historical context of Screen acting, including how styles, techniques, and representation have evolved over time.
- Evidence of continuing professional development.
- Qualification in a relevant subject.
- Good IT skills.

Recruitment – Note to Applicants

The qualifications, experience and technical skills will be used in the decision-making process for recruitment. In your cover letter of no more than 700 words please give brief examples of how you have exhibited these behaviours in your previous role(s) and experience. Try to provide evidence, by examples, where possible, of skills, knowledge and experience contained in this person specification.